

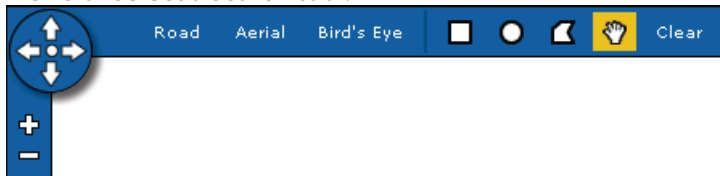
## PrimeAccess Map Instructions

### Navigate Maps with Mouse or Keyboard

You can use a mouse or a keyboard to pan or zoom in and out of maps.

#### Control Bar

Use the control bar to navigate the map, change the map views or select a search tool.



#### Pan the Map

- Click one of the four directional arrows on the control bar.
- Click and drag the map in any direction.
- Use the arrow keys (when the map is active).
- In the upper-right corner of the map, click within the mini map and drag until the desired map is in the viewable area (light blue box).
- To reset the map on the original position, click the center of the four directional arrows.



#### Zoom In

- On the control bar, click the zoom in button (+). To zoom in one level, click once. To zoom in multiple levels, click and hold.
- Press the plus sign (+) on your keyboard (when map is active).
- Rotate the mouse wheel button away from you.
- Double-click anywhere on the map. This also centers the map on the area where you clicked.

#### Zoom Out

- On the control bar, click the zoom out button (-). To zoom out one level, click once. To zoom out multiple levels, click and hold.
- Press the minus sign (-) on your keyboard (when map is active).

is active).



- Rotate the mouse wheel button toward you.
- Hold down ALT (on your keyboard), and then double-click anywhere on the map. This also centers the map on the area where you clicked.

#### Change Map Views

You can view your map in Road, Aerial or Bird's Eye views.





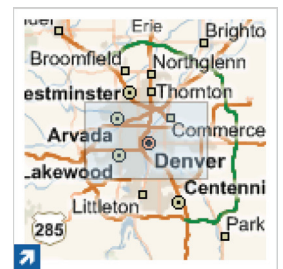
On the control bar, click any of the following options:

- **Road:** In this view, you'll see a road map of streets, highways, neighborhoods, cities, boundaries and related features.
- **Aerial:** In this view, you'll see a photo map of buildings and geographical features as well as streets, highways, neighborhoods, cities, boundaries and related features.
- **Bird's Eye:** In this view, you'll see a low angle, high resolution, aerial map. To rotate the map in the Bird's Eye view, click  or .

#### Using the Mini Map

The mini map provides a visual reference of the viewable map area.

- Click and drag the mini map in any direction to change location of the main map. The main map will display the area that is inside the light blue box.
- To hide the mini map, click .
- To display the mini map, click .



Revised January 28, 2009

The value of information. The power of insight.<sup>SM</sup>



**METROLIST**<sup>®</sup>

## Searching with the Map



You can define a search area on the map using the Rectangle, Radius or Polygon search tools.

### Search by Rectangle



On the control bar, click the Rectangle search tool. To define a rectangular search area, click and drag, until the rectangle covers the desired search area, then release.

OR

On the control bar, click the Rectangle search tool. To define a rectangular search area, click and release a starting corner point on the map. Move the cursor to an end corner point on the map, click and release.

### Search by Radius



On the control bar, click the Radius search tool. To define a circular search area around a specified point, click on the point and drag the radius of the circle until the circle covers the desired search area, then release.

OR

On the control bar, click the Radius search tool. To define a circular search area, click and release on a center point on the map. Move the cursor to an end point on the map indicating the radius of the circle, click and release.

OR

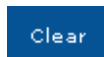
Automatically draw a Radius around a specific address. Enter a specific Address to be the center of the radius search, then choose the Radius distance (between 1 and 5 miles) from the drop-down menu, and click Update map.

### Search by Polygon



On the control bar, click the Polygon search tool. To select a multisided search area, click and release on each point (max 10) to create a polygon on the map. Click the first point (highlighted in red), or right click on your mouse to complete the polygon.

## Clear the Search Area



Click Clear to erase the defined search area and start over.

## Search Results on the Map

View the location, status, and details of the listing in your Search Results on the map.

### Listing Icons

The listing icons are color coded for fast, easy identification.



= Active (blue)



= Sold (red)



= Under Contract (violet)



= Withdrawn, Expired and Temporarily Off Market (gray)



= Selected listing (yellow spotlight)



= Cluster (multiple listings in one location)

### Preview Listings

View a preview of the listing information, link to the Photo Viewer or Listing Detail, or select a listing.



To display the listing preview pop-up, hover over, or click the listing icon.

- Click the property photo to open the Photo Viewer.
- Click the property code to open the Listing Detail.
- To select a listing, select the checkbox.

To open the Listing Detail, double-click the listing icon.